



**Important Dates for McNichols Faculty
Annual Reports for Faculty
Probationary Faculty Reviews, &
Promotion and Tenure Dossier Submission**

This document summarizes important due dates for faculty submission of annual reports and dossiers. Dates are extracted from the 2021-2026 Detroit Mercy/UDMPU Agreement.

Revised on 8/22/2024 to include Detroit Mercy/UDMPU Agreement footnote on due dates:

****Note: if a deadline falls on a weekend or a University holiday, the deadline shall be no later than the close of the previous business day.**

**Annual Review Schedule
For Post-Probationary Faculty**

Annual Report Procedures for all Post-Probationary UDMPU Faculty <i>Extracted from 2021-2026 UDMPU Agreement - Article 6.3(c)</i>	Contract Date
All UDMPU Faculty submit their Annual Report* to their Dean.	May 15th
Dean provides feedback to post-probationary faculty with an option to meet.	September 30th
	October 15th

* Annual Report Forms are posted to the [Academic Affairs webpage](#).

Annual Review Schedule For Probationary Faculty

Procedures for Annual Reviews <i>Extracted from 2021-2026 UDMPU Agreement - Article 6.3(c)</i>	Contract Date
All probationary UDMPU Faculty submit their Annual Report* to their Dean, who will meet with them and provide written feedback no later than September 30th. All UDMPU Faculty submit their signed Annual Report, with Dean's and	May 15

Annual Review Schedule

For Faculty Applying for Promotion and/or Tenure/Continuous Employment/ Contract Renewal

Annual Review Procedures <i>Extracted from 2021-2026 UDMPU Agreement - Article 6.3(c)</i>	Contract Date
All UDMPU Faculty submit their signed Annual Report*, with Dean's and Chair's comments to the Office of Academic Affairs via email: academicaffairs@udmercy.edu	Oct. 15th
* Annual Report Forms and Probationary Review documents are posted to the Academic Affairs webpage	
Review Procedures for Faculty Applying for Promotion and/or Tenure, Continuous Employment, or Contract Renewal <i>Extracted from 2021-2026 UDMPU Agreement - Article 5.9(f)</i>	Deadline on or before**